

TOWN OF MILLIS FISCAL YEAR 2017 BUDGET		FORM #1 DEPARTMENT SUMMARY			
DEPARTMENT: DATA PROCESSING		DIVISION: FINANCE OFFICE			
	FY14 BUDGET	FY15 BUDGET	FY16 BUDGET	FY17 REQUEST	TA RECMD
SALARIES	14,579.64	15,168.96	15,472.00	15,472.00	
EXPENSES	89,741.00	99,110.00	116,008.00	124,673.00	
TOTALS	104,320.64	114,278.96	131,480.00	140,145.00	
BUDGET COMMENTS:					
	FY16 SALARIES		15,472.00		
	FY 17 SALARIES		15,472.00		
	INCREASE/DECREASE		0.00		
	FY 16 EXPENSES		\$116,008.00		
	FY 17 EXPENSES		\$124,673.00		
	INCREASE		\$8,665.00		

TOWN OF MILLIS	FORM #2
FISCAL YEAR 2016 BUDGET	BUDGET NARRATIVE
DEPARTMENT: DATA PROCESSING	DIVISION: FINANCE OFFICE
DESCRIPTION OF FUNCTION OR ACTIVITY	
<p>Please describe the overall mission or purpose of your department.</p> <p>Responsible for the day to day overall operation of the town data processing system.</p> <p>Vision Appraisal, Munis Financial (see form 4 for a list of programs), e-mail, town web site, GIS system.</p> <p>Administration includes all hardware and software.</p>	
STATEMENT OF SPENDING HIGHLIGHTS FOR FISCAL 2015	
<p>Please describe your goals and initiatives for FY2015 and how these translate to expenses.</p> <p>Continue to improve the overall function and security of the town system.</p>	
FUNDING PLAN	
<p>Please provide information regarding the user fees your department charges and other revenue, other than the General Fund, through which your department is funded.</p>	
PERFORMANCE ACCOMPLISHMENTS	
<p>Please provide statistics and/or information regarding the level of services, workload, efficiency, as well as achievement measures.</p>	

* Attach additional sheets as necessary

TOWN OF MILLIS FISCAL YEAR 2016 BUDGET		FORM #4 - EXPENSE JUSTIFICATION & SUPPORTING DETAIL	
DEPARTMENT: DATA PROCESSING		DIVISION: FINANCE OFFICE	
CODE	DESCRIPTION		BUDGET REQUEST
0115552-520810	MAINTENANCE FOR HARDWARE		7,215
	HP8000	1,800	
	HP4000	-	
	HP8150N	1,920	
	HP2820	420	
	HPP3015 X 3	1,260	
	CANNON PLOTTER	1,395	
	HP LASERJET 600	420	
			up \$900 older than 10 years down \$420 up \$900 purchased 2005 - 10 years old
			treasurer REMOVE assessors - <i>high speed comm. it more books</i>
			accounting acct/bol/selectmen dpw fin com/perm bldg
			previously under warranty previously under warranty
0115552-520820	MAINTENANCE FOR SOFTWARE		102,458
	YEAR 3 OF A 3 YEAR CONTRACT		
	MUNIS ASP		46,225
	Munis Applications (see attached)		
	Software support		
	GUI support		
	OSDBA/ASP support		
	Informix Support		
	Disaster Recovery		
			down \$5.00 removed Crystal Reports at an annual cost of \$1917/yr <i>4 yr of 3 yr</i> <i>PA 1617912-1912-5th c</i>
	CARTOGRAPHICS		3,600
	Query Manager online annual hosting	1,800	
	Query Manager online staff login annual hosting	900	
	Public Works desktop GIS extension (PWIM) annual support	500	
	ESRI ArcGIS desktop basic software annual support (paid directly to ESRI)	400	
			level same
	VISION APPRAISAL		5,710
	includes \$200 annual static database update		
			annual contract up \$160 static database up \$75
	VERIZON Internet Access		1,920
	\$159.99 month		
			same
	GETFUSED e-mail hosting		5,052
	\$421/month		
			same
	VIRTUAL TOWN HALL		3,000
	web hosting and support		
			up \$75
	MESSAGE WATCHER (Previously paid McAfee)		4,440
	SPAM blocker & e-mail archiving	3,240	
	e-mail archiving 7 years and older	1,200	
			up \$960
	MX CONSULTING		23,016
	remote monitoring	4,740	
	town server annual maintenance	4,500	
	fire dept firewall	2,100	
	fire dept server maintenance	2,100	
	offsite back-up storage	3,564	
	anti-virus & licensing	6,012	
			up \$350
	SeeClickFix		4,500
	resident reporting/tracking software service		
			up \$350 - final yr
	Swift911		4,995
	emergency notification system		
			same
0115552-530000	CONSULTING SERVICES		2,000
0115552-540400	SUPPLIES/EXPENSES		6,000
0115552-540710	MEETINGS/TRAINING		1,000
	Staff training and annual Munis & Vision Conference		
			same down \$5 down \$1200
0115552-540850	EQUIPMENT/REPAIR/SUPPLIES		6,000
	Treasurer's replacement printer	5,000	
	Misc	1,000	
			up \$5,000 would reduce \$1800 in hardware maintenance
			124,673

DEPARTMENT: DATA PROCESSING

DIVISION: FINANCE OFFICE

CODE	DESCRIPTION	BUDGET REQUEST
0115552-520810	MAINTENANCE FOR HARDWARE	7,215
	HP8000 1,800 treasurer	
	HP4000 - REMOVE	
	HP815ON 1,920 assessors	
	HP2820 420 accounting	
	HPP3015 X 3 1,260 acct/boh/selectmen	
	CANNON PLOTTER 1,395 dpw	
	HP LASERJET 600 420 fin com/perm bldg	
0115552-520820	MAINTENANCE FOR SOFTWARE	102,458
	YEAR 3 OF A 3 YEAR CONTRACT	
	MUNIS ASP	46,225
	Munis Applications (see attached)	
	Software support	
	GUI support	
	OSDBA/ASP support	
	Informix Support	
	Disaster Recovery	
	CARTOGRAPHICS	3,600
	Query Manager online annual hosting 1,800	
	Query Manager online staff login annual hosting 900	
	Public Works desktop GIS extension (PWIM) annual supp 500	
	ESRI ArcGIS desktop basic software annual support 400	
	(paid directly to ESRI)	
	VISION APPRAISAL	5,710
	includes \$200 annual static database update	
	VERIZON Internet Access	1,920
	\$159.99 month	
	GETFUSED e-mail hosting	5,052
	\$421/month	
	VIRTUAL TOWN HALL	3,000
	web hosting and support	
	MESSAGE WATCHER (Previously paid McAfee)	4,440
	SPAM blocker & e-mail archiving 3,240	
	e-mail archiving 7 years and older 1,200	
	MX CONSULTING	23,016
	remote monitoring 4,740	
	town server annual maintenance 4,500	
	fire dept firewall 2,100	
	fire dept server maintenance 2,100	
	offsite back-up storage 3,564	
	anti-virus & licensing 6,012	
	SeeClickFix	4,500
	resident reporting/tracking software service	
	Swift911	4,995
	emergency notification system	
0115552-530000	CONSULTING SERVICES	2,000
0115552-540400	SUPPLIES/EXPENSES	6,000
0115552-540710	MEETINGS/TRAINING	1,000
	Staff training and annual Munis & Vision Conference	
0115552-540850	EQUIPMENT/REPAIR/SUPPLIES	6,000
	Treasurer's replacement printer 5,000	
	Misc 1,000	
		124,673



B.L. Makepeace, Inc.
575 University Ave, Suite D
Norwood, MA 02062
Ph: 617.782.3800
Fax: 617-782-9768
sales@makepeace.com
<http://www.makepeace.com>

January 07, 2016

James McKay
Town of Millis
900 Main Street
Millis, MA 02054

Dear James

CANON iPF750/760/780 MFP Series Service Agreement

The annual FSMA, which covers on-call service labor, travel and parts (excluding ink cartridges, printheads and media) for a full year, Includes 2 preventive Maintenance (PM) checks, may be purchased at the following rate:

Annual Full Service Maintenance Agreement \$1,395.00
Plus applicable sales tax

Account: M2400 **Serial Number:** AAGP4644/K404822

Start date: 07/01/2016 **End date:** 6/30/2017

1. **MAINTENANCE SERVICES:** "Service" means the repair and/or replacement of parts, subassemblies, and embedded software in good working order per BLM written specifications provided that repairs can be performed in the field. Service will be provided during BLM established service availability between 8:00 AM and 5:00 PM. Preventive maintenance ("PM's") will be provided during standard BLM business hours with the length and frequency to be determined by BLM. PM's performed on weekends, holidays or (at customer's request) will be billed at BLM holiday rates in effect at the time of such service.
2. **EXCLUSIONS:** The following are not within the scope of Service or warranty. (a) provision and installation of optional features of the product(s); relocation (b) services connected with product(s) relocation; (c) installation/removal of accessories; (d) exterior painting or refinishing of product(s); (e) maintenance, installation, or removal of Product(s) or devices not provided by BLM or normal operator functions as described in applicable operator manual(s) including, but not limited to, loading of ink performance of service necessitated by accident, negligence, temperature, inadequate ventilation, power failure, improper unauthorized alteration of

B.L. MAKEPEACE, Inc.

product(s), tampering, service by other than BLM, causes other than ordinary use, improper supplies software; (f) performance of service necessitated by the introduction of a computer virus or other bug into the product(s); (g) repair of Expandable consumable items; and (h) performance of service necessitated by any modification, alter change whatsoever of Customer's computer system into which the Product(s) is integrated or otherwise connected.

3. **CUSTOMER RESPONSIBILITIES:** Customer agrees; (a) to provide BLM with unrestricted access to the Equipment; (b) to use approved paper, parts, photoconductors, toner, or other supplies which in BLM's opinion will not cause excessive Servicing of Product(s).
4. **LENGTH OF PLAN AUTOMATIC RENEWAL:** This Agreement will commence upon acceptance by Makepeace and expire on the final day of the last full calendar month identified on the face of this agreement. Unless either party provides notice at least 30 days before the end of the initial term of its intentions not to renew maintenance services for this equipment, maintenance services will renew automatically on the same terms and conditions for successive terms of the same number of months as the initial Term.
5. **RESPONSE TIME:** It is our goal to respond to a total system failure within 4 hours; minor problems within 24 hours.

If you wish to purchase this FSM plan please sign this letter and return to Makepeace. If you choose not to purchase the FSM plan, then any service provided by us on your Canon IPF760 series printer will be billed at our normal rates. Currently our rates are \$150.00 per hour for labor. Travel charges originating from Boston are as follows:

<i>Zones</i>	<i>Miles</i>	<i>Rate</i>
1	0-40	\$110.00
2	41-60	\$140.00
3	61-80	\$170.00

Parts are charged at the manufacturer's selling price. If you have any questions, please phone us.

Very truly yours,
B.L. MAKEPEACE, INC.

Cathy Villanueva
Inside Sales Representative

Please include your purchase order for this purchase and/or to whom our invoice(s) should be sent:

PO # _____

Authorized Signature

Email Address _____

Please print name, title and date

B.L. MAKEPEACE, Inc.

Engineering Copiers & Plotters • Design Media • Reprographics • Color Graphics • Survey Products

CONTRACT NUMBER
MX-22200-B2

MX CONSULTING SERVICES INC.
544 PARAMOUNT DRIVE
RAYNHAM, MA 02767

CUSTOMER: TOWN OF MILLIS
KATHY LaPLANT
LOCATION: 900 MAIN STREET
MILLIS, MA
TELEPHONE: 508-376-7039
FAX 508-376-7053

BILL TO: SAME
CUSTOMER PO#
COMMENCEMENT DATE: 7/1/2016
EXPIRATION DATE: AUTO RENEW

ITEM	MODEL NUMBER	SERIAL NUMBER	DESCRIPTION	QTY	UNIT	MONTHLY CHARGE
1	HP 8000	USBB073287	Hewlett Packard 8000	1	150	150
2	HP M601dn	CNDCG7P0RT	Hewlett Packard M602dn	1	35	35
3	HP 8150n	JPDLR49505	Hewlett Packard 8150N	1	160	160
4	HP 2820	CNJC85DOC2	Hewlett Packard 2820	1	35	35
5	HPP3015x	SJPBCB8510P	Hewlett Packard P3015x	1	35	35
6	HPP3015x	SVNBCB241LB	Hewlett Packard P3015x	1	35	35
7	HPP3015x	SVNBCB241M1	Hewlett Packard P3015x	1	35	35

THIS CONTRACT INCLUDES
ONSITE PARTS AND LABOR 8X5
DAYS, 4 HOUR RESPONSE, SEMI
ANNUAL PM

SERVICE HOURS: 8 A.M. > 5 P.M. MON > FRI TOTAL MONTHLY CHARGE: \$ 485
5 DAYS

ON-SITE SERVICE:
SERVICE: 4 HOUR RESPONSE

UNLIMITED PHONE SUPPORT

CUSTOMER SIGNATURE: _____

MX SIGNATURE: _____

DATE:

TOTAL ANNUAL CHARGE: \$ 5,820



Quoted By: Karen Grosset
 Date: 1/5/2016
 Quote Expiration: 7/2/2016
 Quote Name: Town of Millis-ERP-SaaS Renewal
 Quote Number: 2016-17185
 Quote Description:

Sales Quotation For
 Town of Millis
 900 Main Street
 Millis, Massachusetts 02054
 Phone (508) 478-2222

SaaS	Description	Annual Fee Net	# Years	Total SaaS Fee	Impl. Days
Financials:					
	Accounting/GL/BG/AP	\$4,792.00	3.0	\$14,376.00	0
	Fixed Assets	\$1,833.00	3.0	\$5,499.00	0
Payroll/HR:					
	HR Management	\$3,209.00	3.0	\$9,627.00	0
	Payroll	\$4,834.00	3.0	\$14,502.00	0
Revenue:					
	Accounts Receivable	\$1,604.00	3.0	\$4,812.00	0
	Business License	\$1,376.00	3.0	\$4,128.00	0
	General Billing	\$688.00	3.0	\$2,064.00	0
	MA Tax Title	\$2,190.00	3.0	\$6,570.00	0
	Motor Vehicle Excise Tax	\$2,290.00	3.0	\$6,870.00	0
	Permits & Code Enforcement	\$2,903.00	3.0	\$8,709.00	0
	Tax Billing	\$5,475.00	3.0	\$16,425.00	0
	UB Interface	\$1,147.00	3.0	\$3,441.00	0

CONFIDENTIAL

Utility Billing	\$3,001.00	3.0	\$9,003.00	0
Productivity:				
Munis Office	\$1,146.00	3.0	\$3,438.00	0
Tyler Forms Processing	\$1,737.00	3.0	\$5,211.00	0
Other:				
Concurrent Users (8)	\$8,000.00	3.0	\$24,000.00	0
TOTAL:	\$46,225.00		\$138,675.00	0

Summary	One Time Fees	Recurring Fees
Total SaaS	\$0.00	\$46,225.00
Total Tyler Software	\$0.00	\$0.00
Total Tyler Services	\$0.00	\$0.00
Total 3rd Party Hardware, Software and Services	\$0.00	\$0.00
Summary Total	\$0.00	\$46,225.00
Contract Total	\$138,675.00	

Unless otherwise indicated in the contract or Amendment thereto, pricing for optional items will be held for Six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____ Date: _____
 Print Name: _____ P.O. #: _____

All primary values quoted in US Dollars

Comments

Tyler's quote contains estimates of the amount of services needed, based on our preliminary understanding of the size and scope of your project. The actual amount of services depends on such factors as your level of involvement in the project and the speed of knowledge transfer.

Unless otherwise noted, prices submitted in the quote do not include travel expenses incurred in accordance with Tyler's then-current Business Travel Policy.

Tyler's prices do not include applicable local, city or federal sales, use excise, personal property or other similar taxes or duties, which you are responsible for determining and remitting.

In the event Client cancels services less than two (2) weeks in advance, Client is liable to Tyler for (i) all non-refundable expenses incurred by Tyler on Client's behalf; and (ii) daily fees associated with the cancelled services if Tyler is unable to re-assign its personnel.

Tyler provides onsite training for a maximum of 12 people per class. In the event that more than 12 users wish to participate in a training class or more than one occurrence of a class is needed, Tyler will either provide additional days at then-current rates for training or Tyler will utilize a Train-the-Trainer approach whereby the client designated attendees of the initial training can thereafter train the remaining users.

Tyler's form library prices are based on the actual form quantities listed, and assume the forms will be provided according to the standard Munis form template. Any forms in addition to the quoted amounts and types, including custom forms or forms that otherwise require custom programming, are subject to an additional fee. Please also note that use of the Tyler Forms functionality requires the use of approved printers as well. You may contact Tyler's support team for the most current list of approved printers.

Tyler's cost is based on all of the proposed products and services being obtained from Tyler. Should significant portions of the products or services be deleted, Tyler reserves the right to adjust prices accordingly.

The SaaS fees are based on 8 concurrent users. Should the number of concurrent users be exceeded, Tyler reserves the right to re-negotiate the SaaS fees based upon any resulting changes in the pricing categories.

The Tyler Software Product Tyler Forms Processing must be used in conjunction with a Hewlett Packard printer supported by Tyler for printing checks.

Lisa Morin

GIS - SAME as

Fy16

From: Paula Dumont <pdumont@millis.net>
Sent: Wednesday, December 23, 2015 3:50 PM
To: lmorin@millis.net
Subject: FW: 2017 budgets

See below

Paula M. Dumont, M.A.A.
Town of Millis
Assistant Assessor
900 Main Street, Millis, MA 02054
508.376.7049 X 115
Fax: 508.376.7055
pdumont@millis.net

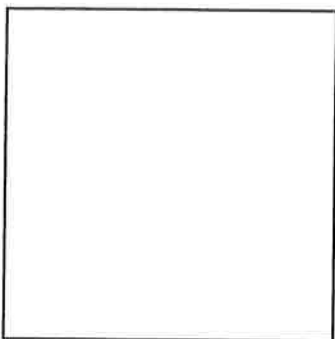
When writing or responding, please remember that the Secretary of State's Office has determined that email is a public record.

From: Franco Rossi [<mailto:frossi@cai-tech.com>]
Sent: Wednesday, December 23, 2015 3:45 PM
To: Paula Dumont
Subject: Re: 2017 budgets

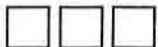
They will not be changing.

Franco

Franco Rossi
President



oll-free 800.322.4540 x25
cai-tech.com



On Wed, Dec 23, 2015 at 3:39 PM, Paula Dumont <pdumont@millis.net> wrote:

Hi Franco

Accounting would like to know if the numbers will be changing for FY17. I believe Lisa Morin is emailing you the same question.

Paula M. Dumont, M.A.A.

Town of Millis

Assistant Assessor

900 Main Street, Millis, MA 02054

508.376.7049 X 115

Fax: 508.376.7055

pdumont@millis.net

When writing or responding, please remember that the Secretary of State's Office has determined that email is a public record.

From: Franco Rossi [<mailto:frossi@cai-tech.com>]

Sent: Wednesday, December 23, 2015 2:38 PM

To: Paula Dumont

Cc: Tim Fountain

Subject: Re: 2017 budgets

Hi Paula,

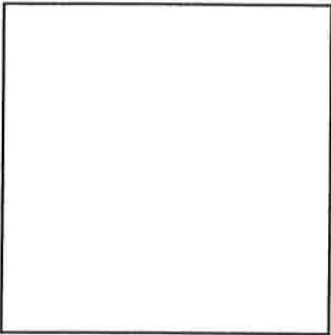
The numbers you reference are correct. The renewals for you web and desktop services will be sent in advance of the expiration of the current agreements which are set to expire in June. You should expect renewals to be sent out to you in April.

Attached is an update Neighborhood Map Agreement.

Franco

Franco Rossi

President



Toll-free 800.322.4540 x25
ai-tech.com



On Tue, Dec 22, 2015 at 4:06 PM, Paula Dumont <pdumont@millis.net> wrote:

Hi Franco,

I need for my budget 2017

The Query Manager online hosting

Query Manager online staff annual hosting

Public Works desktop GIS extension (PWIM)

And ESRI ArcGIS desktop

2016 was

1800

900

500

400

I believe \$1,950 is Assessor's and I already have that one.

I also need just an update (Date) for the Neighborhood Map one time charge which we had approved at the Town Meeting. It was for \$1,200.

Paula M. Dumont, M.A.A.

Town of Millis

Assistant Assessor

900 Main Street, Millis, MA 02054

508.376.7049 X 115

Fax: 508.376.7055

pdumont@millis.net

When writing or responding, please remember that the Secretary of State's Office has determined that email is a public record.

Lisa Morin

ESRI

SAME AS
FY16

From: Avery Crumpton <ACrumpton@esri.com>
Sent: Monday, December 28, 2015 5:47 PM
To: 'lmorin@millis.net'
Subject: RE: FY2017 Renewal Costs

Hello,

The maintenance costs for customer account #475186 for the term 8/1/16 to 7/31/17 will be \$400.00.

* Please note, this projected cost is only an estimate. It does not include optional, discontinued, or other licenses that are not currently on maintenance. Formal quotes are created three months prior to the actual term due date and are valid for 90 days.

Let me know if anything else is needed.

Thank you,

Avery Crumpton | Customer Service Representative

Esri Customer Service | 380 New York St. | Redlands, CA 92373 | USA
T 888-377-4575, ext. 1316 | F 909-307-3083
acrumpton@esri.com | esri.com

From: Lisa Morin [<mailto:lmorin@millis.net>]
Sent: Thursday, December 24, 2015 5:16 AM
To: Antje Riley
Subject: FY2017 Renewal Costs

For budgeting purposes, please forward the cost for the Town of Millis effective 7/1/2016.

Thanks so much

Lisa A. Morin
Assistant Town Accountant
Town of Millis
Millis, MA 02054
Ph: 508 376-7039
Fax: 508 376 0124

 **VISION**
GOVERNMENT SOLUTIONS

September 24, 2015

Dear Client(s):

It is that time of year again when many of you are preparing your budgets for next year. As such, I am writing to share our software maintenance pricing for the upcoming year.

As I mentioned at our User Group Meeting in May of this year, one of the main objectives of our new Executive Team is to significantly improve customer service. While I have received many letters that tell me you have seen noticeable improvements, we recognize that we have a lot more to do and are working hard every day to continue to make advances in the level of support we deliver. Thank you for your loyalty and support as we work to make these improvements.

The following are our annual maintenance prices for Fiscal Year 2017 starting in July 2016.

Version 6 CAMA Software Maintenance:

	Fiscal Year 2017 Prices
Single User	\$3,710
2-5 Users	\$5,510
6-10 Users	\$6,980
11-20 Users	\$8,010
Over 20 Users	depends on environment

All jurisdictions that have GIS will be billed an additional \$525 annually for GIS support.

CAMA Web Hosting:

Number of Parcels:	Standard Database	Data Correction or	PDF of PRC
	<u>AND GIS Map</u>	Additional Database	
		(For Internal Use)	
Less than 1,000	\$1,050	\$550	\$200
1,001 – 2,500	\$1,550	\$600	\$200
2,501 – 5,000	\$2,250	\$800	\$200
5,001 – 10,000	\$2,750	\$850	\$200
10,001 - 20,000	\$3,250	\$1,050	\$300
20,001 - 35,000	\$3,800	\$1,300	\$300
Over 35,000	individually priced	individually priced	individually priced

 **VISION**
GOVERNMENT SOLUTIONS

New Service Offering

In addition to the above, I am excited to announce our most recent addition to our lineup of Vision Service Offerings, Backup as a Service (BaaS). BaaS is a single automated solution that will seamlessly and safely backup all of your CAMA database information, associated documents and photos in a secure cloud environment. Please see the attached document in this email for pricing and additional information on why this all-in-one automated solution will work for you.

Thank you for your continued support and feedback as we strive to continually improve and better meet your needs.

Please feel free to reach out to Tasha Vincent (x3628), Pat Donovan (x3644), Jay Taranto (x3605) or customer support (x6000) with any questions regarding the pricing above.

Sincerely,



Cynthia Williamson
President, Vision Government Solutions, Inc.

Current Activity**Monthly Charges**

12/7 1/6 Fios Internet 35/35	139.99
12/7 1/6 5 IP Addresses	20.00
Monthly Charges Subtotal	\$159.99

Current Activity Total	\$159.99
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Verizon Surcharges and Other Charges & Credits

Late payment charge	3.04
---------------------	------

Total Verizon Surcharges and Other Charges & Credits	\$3.04
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Total New Charges	\$163.03
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Legal Notices**Electronic Fund Transfer (EFT)**

Paying by check authorizes us to process your check or use the check information for a one-time EFT from your bank account. Verizon may retain this information to send you electronic refunds or enable your future electronic payments to us. If you do not want Verizon to retain your bank information, call 1-888-500-5358.

Late Payment Charges

To avoid a late payment charge of .832% of your total due, full payment must be received before Jan 8, 2016.

Correspondence

Correspondence PO Box 5156, Tampa, FL 33675.

Service Providers

Verizon MA provides regional, local calling and related features, other voice services, and Fios TV service, unless otherwise indicated. Verizon Long Distance provides long distance calling and other services identified by "VLD" in the applicable billed line item. Verizon Online provides Internet service and Fios TV equipment. Fios is a registered mark of Verizon Trademark Services LLC.

Bankruptcy Information

If you are or were in bankruptcy, this bill may include amounts for pre-bankruptcy service. You should not pay pre-bankruptcy amounts; they are for your information only. Mail bankruptcy-related correspondence to 500 Technology Drive, Suite 550, Weldon Spring, MO 63304.

Lisa Morin

Getfused

From: Steve M. Mammone <smammone@getfused.com>
Sent: Tuesday, December 22, 2015 3:27 PM
To: Lisa Morin
Cc: Jason P. Gates; Support
Subject: Re: 7/1/2016 Annual Cost - Email Host

Lisa,

Here is the pricing. We will be keeping the rates the same for 2016. Support is a conservative estimate based on 2015, which was around \$250.

Managed VM SmarterMail Server - \$5052/year
Miscellaneous support - \$500

421 /month

Regards,
Steve Mammone
617-500-2606 x118

From: Lisa Morin <lmorin@millis.net>
Date: Tuesday, December 22, 2015 at 3:17 PM
To: Steven Mammone <smammone@getfused.com>
Subject: 7/1/2016 Annual Cost - Email Host

Hi Steve,

For budgeting purposes, please provide the annual cost for the Town of Millis at 7/1/2016.

Thanks so much

Lisa A. Morin
Assistant Town Accountant
Town of Millis
Millis, MA 02054
Ph: 508 376-7039
Fax: 508 376 0124

Lisa Morin

VTH
S

From: Colleen Saraceno <csaraceno@vt-s.net>
Sent: Monday, December 28, 2015 10:17 AM
To: lmorin@millis.net
Cc: hlijek@vt-s.net
Subject: Re: 7/1/2016 Annual Cost - VTH Website Hosting/Support

Hi Lisa,

No change this year to the annual website hosting & support costs for Millis MA, it will be \$3,000.00 at the 7/1/16 renewal.

Happy New Year!

Colleen

Colleen Saraceno
Virtual Towns & Schools
1300 Massachusetts Ave, Suite 100
Boxborough, MA 01719
Tel: 978-461-5890
Fax: 978-461-5899

"Lisa Morin" <lmorin@millis.net> on Tuesday, December 22, 2015 at 3:19 PM -0500 wrote:
Hi Colleen,

For budgeting purposes, please provide the 7/1/2016 annual cost to the Town of Millis for VTH Website Hosting/Support.

Thanks so much

Lisa A. Morin

Assistant Town Accountant

Town of Millis

Millis, MA 02054

Ph: 508 376-7039

Fax: 508 376 0124

Town of Millis - FY2017 Renewals

Location	Subscription / Agreement Type	Subscription / Agreement Name	Expires	Annual Estimate
Town of Millis	AeroHive Hive Manager Renewal	HiveManager for (2) HiveAP330	7/26/2016	\$378.00
Town of Millis	StorageCraft Maintenance Renewal	Maintenance - ShadowControl ImageManager 6	7/1/2016	\$289.00
Town of Millis	StorageCraft Maintenance Renewal	Maintenance - ShadowProtect 5 Server Edition	7/1/2016	\$289.00
Town of Millis	StorageCraft Maintenance Renewal	Maintenance - ShadowProtect 5 Server Edition Virtual [6 Pack]	7/1/2016	\$389.00
Town of Millis	Trend Micro Anti-Virus Renewal	Worry-Free Business Security Standard	8/7/2016	\$1,508.00
Town of Millis	WatchGuard Security Suite Renewal	Security Suite Renewal XTM 510	8/11/2016	\$1,445.00
Town of Millis	Installation of license keys and updates	Installation of license keys and updates		\$600.00
Town of Millis	Field Service Contract	Printers		\$5,820.00
Town of Millis	MSP Gold	HP DL380 ESXi & DL120		\$4,740.00
Town of Millis	Field Service Contract	HP DL380 ESXi & DL120		\$4,500.00
Town of Millis	Offsite Storage	MX Offsite Storage Colo Service 300GB		\$3,564.00
Millis Fire Department	AeroHive Hive Manager	HiveManager Online for (1) HiveAP 110	2/2/2017	\$149.00
Millis Fire Department	WatchGuard Security Suite Renewal	Security Suite Renewal XTM 33	3/4/2017	\$665.00
Millis Fire Department	Installation of license keys and updates	Installation of license keys and updates		\$300.00
Millis Fire Department	Field Service Contract	Fire Server Maintenance		\$2,100.00
Millis Fire Department	Field Service Contract	Firewall Maintenance		\$2,100.00
				\$28,836.00

Printer < 5,820 >
23,016

Lisa Morin

SeeClickFix

From: Cari Tate <cari@seeclickfix.com>
Sent: Tuesday, December 22, 2015 3:51 PM
To: lmorin@millis.net
Cc: Amanda Parr
Subject: Re: Town of Millis - Annual Cost at 7/1/2016 renewal

Hi Lisa,

I'm the partnership manager for Millis and I'm happy to assist you with this question. The annual renewal during this next fiscal year will be \$4,500, which will be due in November.

Is there anything else I can assist you with?

Happy Holidays!

- Cari

Cari Tate
Customer Success - Partnership Manager
SeeClickFix
cari@seeclickfix.com | 203-752-0777 x36



----- Forwarded message -----

From: Lisa Morin <lmorin@millis.net>
Date: Tue, Dec 22, 2015 at 3:43 PM
Subject: Town of Millis - Annual Cost at 7/1/2016 renewal
To: amanda@seeclickfix.com

Amanda,

I am not sure you are the one to provide this information, but, for budgeting purposes, I am looking for the 7/1/2016 renewal cost for the Town of Millis.

Please forward this to correct person if necessary.

Thanks

Lisa A. Morin

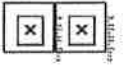
Assistant Town Accountant

Town of Millis

Millis, MA 02054

Ph: 508 376-7039

Fax: 508 376 0124



Swiftreach 911

Lisa Morin

From: Jeff Alward <jalward@Swiftreach.com>
Sent: Tuesday, December 22, 2015 4:06 PM
To: Lisa Morin
Subject: RE: Town of Millis - 7/1/2016 Renewal Cost

Lisa

Good afternoon

The same as last year \$4,995.00 annually.

Thanks,

Jeff Alward
SwiftReach Networks Inc.
800-794-3891 xt. 8115



Reach Thousands in Seconds!

From: Lisa Morin [<mailto:lmorin@millis.net>]
Sent: Tuesday, December 22, 2015 3:41 PM
To: Jeff Alward
Subject: Town of Millis - 7/1/2016 Renewal Cost

Jeff,

For budgeting purposes, please provide the annual cost for the Town of Millis at 7/1/2016 (FY2017).

Thanks.

Lisa A. Morin
Assistant Town Accountant
Town of Millis
Millis, MA 02054
Ph: 508 376-7039
Fax: 508 376 0124

MX CONSULTING SERVICES, INC.

www.mxcsi.com • 508.821.5855

Business Network Solutions

544 Paramount Drive - Raynham, Ma 02767
 Fax: (508) 823-0290 - Email: sales@mxcsi.com

QUOTE

Date	Quote #
01/05/16	MXCQ4245

Sold To: Town of Millis
 Lisa Morin
 900 Main Street
 Millis, MA 02054

Ship To: Town of Millis
 Lisa Morin
 900 Main Street
 Millis, MA 02054

Phone: (508) 376-7039

Fax: (508) 376-0124

Phone: (508) 376-7039

Fax: (508) 376-0124

Lisa,

As per your request, MX Consulting is pleased to provide you with this quote. If you have any questions please do not hesitate to call. Thank you for allowing us the opportunity to provide you with quality IT services and solutions. For Municipal Clients please be sure to use our ITS53 State Contract Vendor code 6000182394. To proceed please sign and fax back this quote to 508-823-0290.

HP LaserJet Enterprise M806dn - Printer - monochrome - Duplex - laser - A3/Ledger - 1200 x 1200 dpi - up to 55 ppm - capacity: 1100 sheets - USB 2.0, Gigabit LAN, USB host, for Treasurers Office.

Terms	Rep	P.O. Number	Ship Via
	gkavgic		

Ln #	Qty	Description	Unit Price	Ext. Price
1	1	HP LaserJet M806DN Laser Printer - Monochrome - 1200 x 1200 dpi Print - Plain Paper Print - Desktop - 56 ppm Mono Print - 1100 sheets Input - Automatic Duplex Print - LCD - Gigabit Ethernet - USB - FIH (Foreign Interface Harness)	4,395.00	4,395.00

 Authorized Signature

 Date

SubTotal	4,395.00
Sales Tax	0.00
Shipping	229.00
Total	4,624.00

Lisa Morin

From: Tyler Reporting Services Support <tylerrreportingservices@tylertech.com>
Sent: Wednesday, January 13, 2016 5:16 PM
To: Lisa Morin
Subject: Munis Technical Support Incident 4111996 - can HP Laser Jet M806DN accept a module and signature card
Attachments: TylerForms Printer Requirements.pdf

Dear Lisa Morin,

The HP806dn will work with Tyler Forms Check printing and with the signature systems. Please forward the attached Tyler Forms Printer Requirements document to your IT, it goes over all the requirements needed.

Thank you,

Jason Hayes
Munis Technical Support

Powered by Onyx Software. Please do not remove the following text as it helps us to serve you better.
[[-1350851.1721524--]]



TylerForms Output Management Solution Printer Requirements

Check Printers – The following technical specifications must be met for check printing with the TylerForms Output Management Solution.

HP Brand Black/White Laser Jet Networked Printer with Static IP Address
Automatic Duplexing
IEEE 1284-B Compliant Parallel Port or High Speed USB 2.0 Port
HP Jet Direct Fast Ethernet Embedded Print Server
PCL 5e Personality Installed
Minimum Memory - 64MB
Minimum of 80 Internal TrueType Scalable Fonts (80 HP Font Set)
Minimum of 2 Full Input Trays (Manual Feed Tray not usable)
Accommodates Letter and Legal Size Paper Stock
Printers must have the latest firmware updates installed

PLEASE NOTE: We do not support HP printers that have been modified with TROY brand or any other 3rd party MICR security features for check printing.

Approved TylerForms Check Printers

Newer HP Printer Models – Please note that not all of these will be available from HP directly as they change printer models often; they may be available from HP resellers or other retail sources.

HPLJ 600 M601dn* HPLJ 3015dn* HPLJ 9050dn
HPLJ 600 M602dn* HPLJ 3015x
HPLJ 600 M602x HPLJ 4015x
HPLJ 600 M603dn* HPLJ 4515x
HPLJ 600 M603xh HPLJ 9040dn

****If using the HPLJ 3015dn, HPLJ M601dn, HPLJ M602dn and HPLJ M603dn you must purchase an additional input tray.***

Older HP Printer Models

HPLJ P3005x HPLJ 4350dtn
HPLJ 4510x HPLJ 8150dtn
HPLJ 4200dtn HPLJ 9000dn
HPLJ 4250dtn

Please note that older printers must be in excellent working condition. If older printers do not perform consistently you will need to supply another printer that does.

Other Form Printers - The following technical specifications must be met for all other form (not check) printing with the TylerForms Output Management Solution.

Networked Laser Printer with Static IP Address
PCL 5e Drivers Installed
Minimum Memory - 64MB
Minimum of 2 Full Input Trays (Manual Feed Tray not usable)
Minimum of 80 Internal TrueType Scalable Fonts
Accommodates Letter and Legal Size Paper Stock
Printers must have the latest firmware updates installed

****Please note that for some form designs you may need to have a duplexing unit on the printer.***

Please note that our solution is designed for and guaranteed to work with approved HP black and white laser jet printers meeting the minimum requirements. For non-check forms we will make every effort to print to other networked printers as long as they meet the technical requirements. While we routinely and successfully print other forms to many brands of laser printers, if we are unable to print to a printer on your site, you will be required to provide an alternate printer.